**2015 CHINA TRIP TIMELINE**

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| March | Tickets booked on Air New Zealand |
| March | Payment made to School Office $ |
| April - September | Fundraising events underway (will continue throughout) |
| April | Insurance payment  (under progress) |
| July holidays | Indicative Equipment list sent home  Immunisations (if needed) |
| 3rd August | Consent and medical forms sent home – due 14th August |
| August | Practices during school time for items to present to sister school – probably Kapa Haka waiata |
| 13th August  (Thursday) | Teachers attend first aid training course |
| End of August | Visa Application before 2nd September  (Travel company will organise and provide details – passports will be needed for photocopying) |
| 9th September  (tentative date - Wednesday) | Students and Teachers afternoon trip to buy gifts for homestay family followed by dinner at a Chinese restaurant to discuss/practice etiquette |
| 19th September | Meet and depart from Auckland Airport (details to follow) |
| 19th-27th September | Follow trip itinerary |
| 28th September | Return from Shanghai 2:45pm |
| 21st October  (tentative date – Wednesday) | Reporting to Parents afternoon tea @ 3:15  (Parents of students, all teachers involved, possibly invite Board members)  PMI form sent to parents for feedback |
| November | Students at school assemblies  Options: 30th October (Rimu) / 2nd November (Kauri) / 13th November (Full school) |